

## Post Data Form [2007 Membership Year]

A preprinted form for your Post will be sent for any dues increase because of the National Per Capita increase of \$4.50 approved at the 88<sup>th</sup> National Convention in Salt Lake City, but if there is a change at other times, make a copy of this page and send it to the Department immediately with the change.

### \*\*\* Immediate Response Requested \*\*\*

Throughout the year, there are times your Post may be contacted concerning Membership Renewal, *DISPATCH* subscriptions, Awards, Veterans Affairs information or on other important matters.

For these reasons, your Department and National Headquarters will appreciate your help in providing the Post information noted below. Reporting this data will make your job (and ours) easier. Please provide:

1. 2007 Dues amount, and effective date of change.
2. Address to which the member mails the dues.
3. Permanent address of the Post; this *could* differ from the mailing address.

The information reported for dues mailing purposes (Nos. 1 & 2 above) will be printed by National Headquarters on dues notices mailed to members. If at anytime during the year, there is a change in Post dues or the mailing address where members mail their dues, the Post should notify the Department Headquarters immediately. The Department will then report the changes to National.

Please make sure the data provided is correct and is submitted to your Department before December 4, 2006, so the corrections can be made prior to the January 10, 2007 deadline for the next renewal mailing, no change in the amount of dues or remittance address can be made after this deadline for the January renewal notice. Other deadline dates will affect later mailings.

### *(Type or print in ink and forward to the Department)*

Department of \_\_\_\_\_ Post Number \_\_\_\_\_

\$ _____ is the dues amount for the Post and to be billed to members for their 2007 membership. _____ / _____ / 2007 Effective date of change; month, day, year
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<p><u>Dues MAILING Address</u> for National Headquarters file is:</p> <p>AMERICAN LEGION POST # _____ _____ _____</p> <p><i>(Provide a complete address above)</i></p> <p>Note: If the <u>above</u> address contains a member's name or is being sent to a member's home address as the contact, please provide the member's 9-digit ID #: _____</p>
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<p><u>Post PERMANENT Address</u> for National Headquarters file is:</p> <p>AMERICAN LEGION POST # _____ _____ _____</p>
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\_\_\_\_\_  
*Authorized Post Officer Signature* \_\_\_\_\_  
*Date*

Complete and return to Department Headquarters as soon as a change is known. Failure to do so could cause membership renewals to be mailed to members with incorrect information.